



Rochester City School District

Every student by face and name.

Every school, every classroom. To and through graduation.

RCSD CHROMEBOOK DRIVE-UP SERVICE DEPLOYMENT INFORMATION

1. We will begin Chromebook deployment next week Monday, April 6 through Thursday, April 9, and continue through the following week. This drive-up service will be for all students in grades 6-8 who need of a device. We will also include students in grades 9-12 who are either new to the district, or for whatever reason, have not picked up their Chromebook.
2. The location for drive-up service will be the Edison Campus located at 655 Colfax St., between the hours of 9:00 AM-12:00 PM and 12:30-3:30 PM daily. The RCSD will offer an evening time and adjust pickup times as necessary. Edison is the ideal location as we will use the underpass for deployment in case of bad weather, it also has WiFi which is needed for our deployment.
3. **Families must call 262-8700 to request a device for their child.** Through that phone call we will ascertain student information, if the family has access to the Internet, the family will choose a pickup day and a time; time slots will be in 1-hour blocks, to help with traffic.
4. We will have 300 pickup slots per day, once the day is full, families will be signed up for the following day.
5. We estimate it will take 2-3 minutes to deploy a device.
 - a. **Station 1** - Families will provide student information
 - b. **Station 2** - Chromebooks will be assigned; the Chromebook and charger will be in a bag on a table. An information sheet to assist students and parents will also be in the bag... Help Desk, RoConnect, RCSD Learns etc.
6. The RCSD will provide School Safety Officers to assist with traffic control.
7. Wegmans has donated 3,000 bags for the Chromebooks.